

	THE CITY OF KEY WEST Job Description	Union, Hourly Position	
		DATE OF REVISION	1/17/06
POSITION	FACILITIES MAINTENANCE PLUMBER	MIN. HOURLY WAGE	\$16.9599
DEPARTMENT	Project Construction Team (101-19-08-519)		
JOB CODE	43330	GRADE	G27

PHYSICAL LOCATION:

- Various locations throughout City as assigned.

REPORTING RESPONSIBILITIES:

- Reports to the Facilities Maintenance Supervisor or designee.

GENERAL FUNCTIONS:

- Performs skilled work involving general maintenance and repair of city owned buildings and facilities. Work involves duties which require the application of journey level mechanical skills, basic carpentry, painting, plumbing, irrigation, welding/fabricating, concrete repair, roofing and electrical skills. Primary duties include maintenance and repair of heating and air conditioning systems, replacing and repairing plumbing, installation, repair and replace irrigation systems and electrical fixtures/wiring, repairing carpet, general facilities maintenance and office renovation.

ESSENTIAL FUNCTIONS (Without Accommodations):

- Able to read, speak and understand English in order to communicate with the public, contractors, vendors and supervisors on needed repairs.
- Able to work 40 hour work week and additional hours as required.
- Able to respond to after hours emergencies as required.
- Able to lift 50 pounds to a 45 inch height and carry it 100 yards.
- Able to use equipment and tools as required to perform duties.
- Able to work in confined spaces and work from heights.
- Able to read construction documents and blue prints
- Able to work with plumbing system, pool systems, sewer system, irrigation system, and chemicals.
- Must have two verifiable journeyman trade certifications/cards, one in plumbing and another in the construction trades.

EQUIPMENT TO BE USED:

- Special equipment as required to perform duties, hand and power tools, various types of light trucks, earth work equipment, test equipment, man lifts, scaffolding, paint sprayers, pressure washers, sewer cleaning equipment, torches, welding equipment, computers etc.

ENVIRONMENT:

- Inside (with and without air conditioning) and outside in all types of weather.

PHYSICAL REQUIREMENT:

- 10% Standing
- 15% Climbing
- 20% Bending
- 15% Reaching
- 20% Walking
- 10% Crawling
- 10% Lifting

DUTIES/TASKS/JOBS:

- Assist in the operation and maintenance of all city buildings and facilities.
- Assist with the development of preventative maintenance schedules for plumbing, sewer system, pool equipment, grease traps and irrigation systems.
- Operates, maintains and repairs plumbing, sewer system, pool equipment, grease traps and irrigation systems.. Including repairing and/or replacing pumps, pump motors, control systems, valves, filters, pump strainers, PVC pipe & Fittings, Copper Pipe & fittings tubes; changing filters, plumbing fixtures, chemicals; inspecting equipment for leaks and other malfunctions, replacing equipment and/or rebuilding equipment.
- Assists in the general maintenance and refurbishment of buildings; i.e. repair of carpet, tile, locks, holes in walls/ceilings, painting, etc.
- Performs minor and major concrete and electrical work, as well as unstopping drains, repairing flush valves, water fountains, water heaters, back flow preventors, HVAC systems; replacing light fixtures, ballasts, wall switches, float switches, repairing wiring and electrical motors; concrete repair of facilities and other job as assigned.
- Maintains and repairs other equipment such as pool pack, grease traps, sewer system, irrigation, refrigerators, drinking fountains, emergency power generators, etc.
- Performs renovation work to office buildings, parks and facilities.
- Performs routine inspections of buildings, parks and facilities and notifies supervisor of problem areas.
- May accompany insurance, OSHA and inspectors on annual inspection of facilities.
- Performs other duties as assigned by supervisor and/or department head.
- Completes Job Order paper work and log books on daily bases for work performed.

REQUIRED KNOWLEDGE, ABILITIES, SKILLS/QUALIFICATIONS:

- Advanced knowledge of plumbing design, practices, installations, repair methods, tools, equipment, and materials.
- Advanced knowledge of irrigation design, practices, installations, repair methods, tools, equipment, and materials.
- Knowledge of standard heating and air conditioning maintenance and repair techniques, materials and equipment.
- Knowledge of standard Electrical practices, methods, tools and materials.
- Knowledge of standard carpentry practices, methods, tools and materials.
- Knowledge of interior finishing practices, methods, tools and materials.
- Knowledge of standard concrete repair practices, methods, tools and materials.
- Knowledge of standard painting and coating application practices, methods, tools and materials.
- Knowledge of metal, membrane and tar and gravel roofing practices, methods, tools and materials.

- Knowledge of maintenance and repair of equipment such as plumbing systems, pool pack, grease traps, sewer system, irrigation, gas powered tools, drinking fountains.
- Knowledge of occupational hazards and safety precautions.
- Knowledge of various cleaning materials.
- Skilled in the operation of power equipment.
- Knowledge of computer use and the ability to use a computer Work Order/Job Order system.
- Ability to detect equipment malfunctions and take corrective action.
- High school graduate or GED
- Training in maintenance and repair of Plumbing, Irrigation and sewer systems desired.
- Five years relevant experience in general building maintenance, ability to demonstrate or document required job knowledge and possess Journey Level competency card in two of the following areas electrical, heating and air conditioning, plumbing, carpentry, welding/fabricating machinist.
- Valid Florida driver license.

Periodically duties, equipment, material, and/or job setting(s), other than those listed, are required and will be considered as part of the regular job while in effect.

The listing of tasks is in no way to be considered a complete listing of all possible tasks, nor is the requirement for an ability or skill a guarantee that the ability or skill is going to be used.

I _____, have read this job description and hereby agree with the above noted "Acknowledgments" and, if hired, that I can perform these and related duties as assigned. I further affirm that I understand this job description may be amended periodically, as is the right of the City.

Applicant Signature

Date

**THE CITY OF KEY WEST IS
AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION
VETERANS PREFERENCE EMPLOYER
& A DRUG-FREE WORKPLACE**

Apply at:

**Office of Human Resources
3102 Flagler Ave.
Key West, FL 33040
Telephone (305) 809-3714**